WGSS Policy
Plagiarism and Academic Dishonesty

Definition of Plagiarism: Plagiarism is the act of presenting, either intentionally or unintentionally, someone else's work, ideas, or words as your own, without proper acknowledgment or citation. This includes, but is not limited to:

- copying from the internet
- using tutors or parental support in such a way that the student's work does not reflect their own ideas or abilities
- utilizing Artificial Intelligence tools such as ChatGPT and Grammarly to complete assignments without appropriate attribution
- utilizing digital translator tools such as Google Translate, DeepL or Grammarly to – fully or mostly – translate work from one language to another
- copying work from other students
- cheating on a test or having someone complete an assignment for you

Consequences

Initial Instance: If a student is suspected of plagiarism, the following steps will be taken:

a. The teacher will meet with the student to discuss the suspected plagiarism. The student will be given an opportunity to explain their work and address any concerns raised by the teacher.

b. If plagiarism is confirmed, the student will be required to rewrite an alternate assignment in the presence of the teacher (after school or during HUB time).

Second Instance: If a student is found guilty of plagiarism for the second time, the following actions will be taken:

a. The teacher will notify the student's parents or guardians, counsellor, and administrator about the plagiarism incident.

b. Student meets with administrator to discuss plagiarism.

c. The student will be required to rewrite an alternate assignment once again in the presence of the teacher (after school or during HUB time).

Subsequent Instances: For students who commit plagiarism repeatedly, the following will be implemented:

a. The teacher will notify the student's parents or guardians, counsellor, and administrator about the plagiarism incident.

b. Student and family meet with administrator and teacher.

c. All subsequent assignments and projects will be based solely on work completed in-class, in front of the classroom or resource teacher.

Please note that specific departments, programs and school groups (such as AP or French Immersion) may have other examples of plagiarism/academic dishonesty, and additional/varied consequences. Students will be made aware of such differences.